

Youth Activity &
Technology Centre

612 10th St. Hanover, Ontario, N4N 1R7

Phone: 519-506-6300 E-mail: launchpad@yatc.ca

Youth Membership Form

Personal information contained on this form is collected pursuant of the Municipal Freedom of Information and Protection Privacy Act, and will be used for the purpose of program registration and participation. Questions about this collection should be directed to any Launch Pad Youth Activity and Technology Centre staff members. The answers you provide are completely confidential.

Your cooperation in providing ALL of this information is both appreciated and necessary.

Participant Info

_____ First Name _____ Middle Name _____ Last Name

Date of Birth: _____ Age: _____ Grade: _____ Gender: _____
DD/MM/YYYY

_____ Home Address _____ Unit/Apt # _____ Town/City _____ Postal Code

() _____ - _____ () _____ - _____ _____ E-mail
Home Phone Cell Phone

School Name: _____

Any allergies, medical concerns or food requirements we should be made aware of?

Yes: No:

If yes, please explain: _____

Child lives with: Mother Father Guardian Other

Emergency Contact Info

Parent/Guardian- Primary Contact		Alternate Contact	
_____ First Name _____ Last Name	_____ First Name _____ Last Name	_____ First Name _____ Last Name	_____ First Name _____ Last Name
Relationship: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian	Relationship: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian	Relationship: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian	Relationship: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian
() _____ - _____ () _____ Home Phone Cell Phone	() _____ - _____ () _____ Home Phone Cell Phone	() _____ - _____ () _____ Home Phone Cell Phone	() _____ - _____ () _____ Home Phone Cell Phone
() _____ - _____ () _____ Work Phone Other	() _____ - _____ () _____ Work Phone Other	() _____ - _____ () _____ Work Phone Other	() _____ - _____ () _____ Work Phone Other
_____ Home Address _____ Unit/Apt#	_____ Home Address _____ Unit/Apt#	_____ Home Address _____ Unit/Apt#	_____ Home Address _____ Unit/Apt#
_____ City/ Town _____ Postal Code	_____ City/ Town _____ Postal Code	_____ City/ Town _____ Postal Code	_____ City/ Town _____ Postal Code
_____ E-mail Address	_____ E-mail Address	_____ E-mail Address	_____ E-mail Address
Primary Number: <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Other	Primary Number: <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Other	Primary Number: <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Other	Primary Number: <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Other

Sign

I give the Launch Pad YATC, and its sponsor's permission to use my child's photographs and likeness in any program informational or marketing material in any medium, and/or to televise my child's participation in program activities for the purpose of promotion, fundraising, marketing, documentation and public display.

Agree Disagree

Signature: _____

\$5 Membership Fee – Please pay staff member at time of registration

By signing below, I acknowledge that I have read, understood and agree to **all of the terms and conditions** set out on the next page of this registration form.
 I testify by signing below that I am the parent and/or legal guardian for the above named person.

_____	_____	_____
Parent/Guardian Signature (or participant over 18yrs)	Print Name	Date
_____	_____	_____
Youth Participant Signature	Print Name	Date

Office Use

Program Staff: Checked for Accuracy Paid: Yes \$_____ No Staff Initial: _____

Administration: Approved Posted to CLASS Program Staff Assigned: _____ Staff Initial: _____

NOTE:

Launch Pad YATC - Town of Hanover
GENERAL TERMS AND CONDITIONS OF MEMBERSHIP

Duty of Care- The safety of youth members is the Town of Hanover's primary concern. The Town of Hanover aims to provide a safe and welcoming environment and our staff will do what is within their control to ensure that all members are safe and taken care of while at the Launch Pad YATC. However, parents should be aware that the Youth Activity and Technology Centre staff do not hold the authority to keep youth members at the centre; youth may come and go as they please. The Town of Hanover does not take responsibility for youth members who come and go from the centre.

Facility Supervision- Launch Pad YATC property and facility is always supervised and only accessible to authorized persons and/or youth during regular youth program hours. For the safety of all our participants and staff, the Town of Hanover's Launch Pad YATC monitors both the interior and exterior of our facility by surveillance cameras that are recorded 24/7. These cameras are only monitored by Town of Hanover's employees, except in the unlikely event that footage is requested by law enforcement agency for investigation purposes. The health and safety of the facility is checked monthly and complies with all municipal, provincial and federal regulations.

Membership Cancellation and Suspension- Memberships to Launch Pad YATC may be restricted, suspended or cancelled by the Town of Hanover at any time, without notice and without reimbursement. In the same manner, parents/guardians can restrict, suspend or cancel their child's membership at any time by calling or visiting the centre. Memberships cancelled or suspended by parents/guardians will not be reimbursed for any reason.

General Information- Launch Pad is a regional not-for-profit Centre that promotes the positive skill development of youth 12-18 years of age. The Centre encourages youth to gain the skills they need to become active and contributing members of their communities. We offer a wide range of skills in a fun and creative environment.

Vision Statement- Launch Pad enhances our region's capacity to succeed, cultivating healthy and vibrant communities that are economically competitive through the attention and retention of our youth.

Mission Statement- To provide youth 12 - 18 years of age in Grey & Bruce Counties with important life and career skills complementing formal academic institutions. By offering a wide range of youth-focused training programs and career connections with local employers, Launch Pad enhances participants knowledge and learning in a fun, safe and informative environment.

All memberships include the following:

- Access to Launch Pad YATC space with the opportunity to register for Launch Pad programs
- Discounts on trips and special events
- Specials on meals when available
- Access to specialty program rooms

Boundaries and Expectations of Participants- Launch Pad YATC boundaries were made by youth for youth. The boundaries and expectations of youth members are as follows: This program is built on respect. **Respect** other people's opinions. **Respect** other people's property. **Respect** everyone and each other with your actions and language. **Respect** the property and equipment.

Taking care of the centre benefits everyone. **No alcohol. No discrimination. No smoking. No drugs. No weapons. No violence.**

No Swearing. Treat others as you would like to be treated. Bring out the best in each other. **Have fun.**

Harassment Free Zone- Launch Pad YATC is a **harassment-free, zero tolerance facility** where bullying and harassment (as defined in our policies) are not permissible at any time. Youth who engage in these types of activities will be suspended from the facility and must meet with a supervisor prior to returning to the facility. All parents and youth are encouraged to report any incidents of bullying or harassment immediately to a staff member. There are no exceptions to this rule.

Discipline- In the event that a youth member does not adhere to the Launch Pad YATC boundaries or expectations, they can be asked to leave the facility. This decision is made at the sole discretion of the staff at Launch Pad YATC and could result in a suspension of one day to a permanent suspension from the facility and programs without being eligible for a refund on their membership. If your child has been asked to leave the facility we will do our best to reach you by phone to inform you of the suspension. If we cannot reach you within 30 minutes, your child will be required to walk home or call someone for a ride. We cannot hold youth against their will, so in the event they choose to leave our property after we have informed them of the suspension, we cannot be held liable. If deemed appropriate or necessary, police will be contacted in any or all cases.

Damage to Property- If youth damage equipment or property at the facility, he/she can be expected to pay for repairs or replacement of that damaged property or equipment. Decisions about the value and reimbursement required are made at the sole and complete discretion of the Town of Hanover.

Media Consent- If parent/guardian has agreed to the media consent part of the membership, the following will apply: Media content of youth members and their activities may be collected while participating at the centre. This media content may include but is not limited to; pictures, videos, stories, interviews, quotes, audio recordings and youth projects. This media content may be used for but not limited to; printed materials, website, social media, funding reports, promotional videos, grant applications, evaluations, research, television, radio, newspaper, and/or internal reports throughout the universe. Media content can be used as little or as often as seen fit by the Town of Hanover without compensation. Youth members and parents/guardians are also advised that youth may be involved in activities that are covered by the media, and that they may be photographed, filmed or interviewed at any time. Youth members and parent/guardians may not be notified when media content is collected and used. The Town of Hanover reserves the right to release and publish this media content as we see fit.

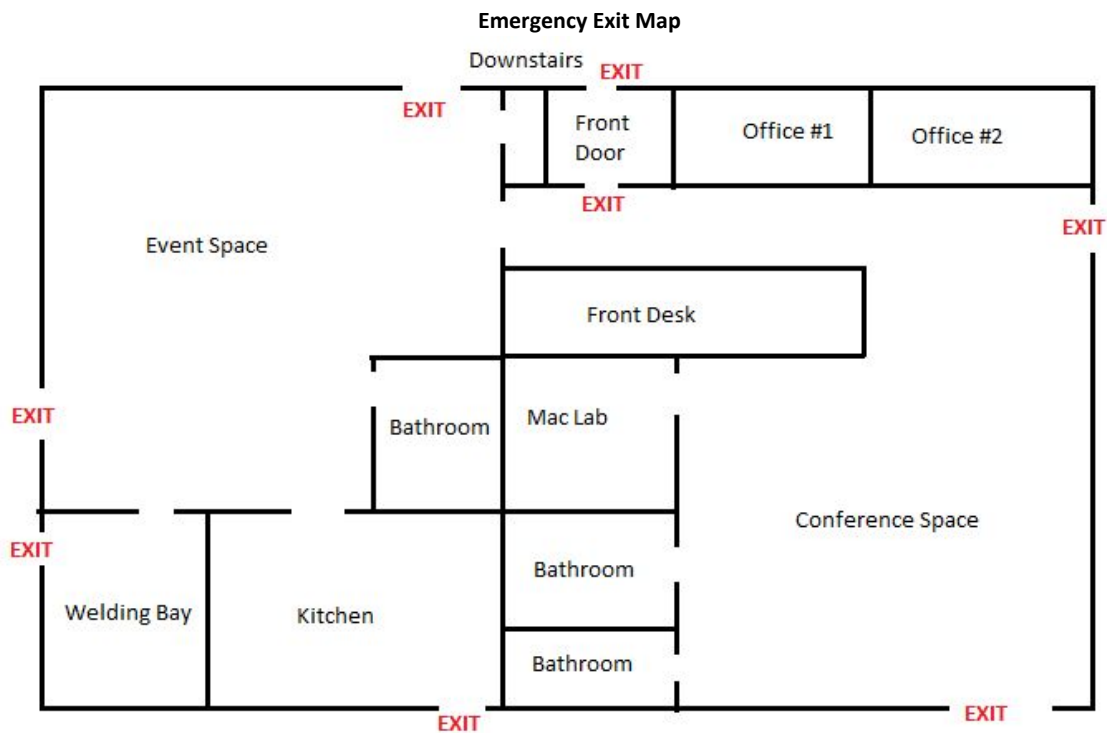
Limitation of Liability- In the event of an emergency, Launch Pad YATC staff may administer the use of any first aid treatment necessary, and in the case of a medical emergency, permission is granted to the Physician selected by the supervisors to hospitalize and secure proper treatment for your child as named above. Every effort will be made to contact parents or guardians before such action. The Town of Hanover also reserves the right to call for an ambulance if deemed appropriate or necessary. Parents/Guardians are responsible to take the necessary steps for insuring against personal injury, property damage, or any loss by their child or by self. You also acknowledge that you must assume total responsibility for ALL medical coverage, accidental insurance and personal injury, or any other loss or damage.

In signing this waiver “You hereby release the Corporation of the Town of Hanover from all claims for damages arising from any accident or injury which is caused by or arises from participation of the applicant herein during any program or in any location where a program is being held”. For valuable consideration, the receipt of which is hereby acknowledged, the undersigned hereby releases and forever discharges the Town of Hanover, Launch Pad YATC, its trustees, directors, corporation members, servants, agents, volunteers and employees from any and all actions, causes of actions, claims and demands whatsoever whether existing as of this date or in the future.

Safe Use of Technology- All youth members are expected to use technology in an acceptable manner (including personal devices such as cell phone, tablets, and personal computers. Youth members’ activities are also monitored by staff. Strict internet access controls which prohibit youth from accessing inappropriate content are enforced. Any youth who are found to be in violation of these policies will be suspended from the Launch Pad YATC in accordance to our Youth Membership and Cancellation Policies.

Program Evaluation- In order to ensure that we offer quality programs, many types of evaluation methods are used to collect data and information that helps inform program and operational decisions, create best practice and impact research studies. Please be advised that information about participation will be collected about youth participants throughout any given year. You give permission for your child to participate in focus groups, surveys, interviews, research studies and other evaluations as deemed appropriate or necessary by the Town of Hanover. Any/all information and data collected by the Town of Hanover, or other stakeholders on our behalf, can/will be shared anonymously with but not limited to; funders, stakeholders, and the General Public.

Emergency Evacuation Plan- If an emergency occurs (i.e. a fire) members, staff, and volunteers are required to take the nearest safe exit and proceed to the Primary Emergency Meeting Spot: the Woodshop. If an emergency occurs inside the Woodshop those in and around the Woodshop will proceed to the Secondary Emergency Meeting Spot: the Event Space. An Emergency Exit Map is posted by the Main Entrance (and here, see below). The map identifies Primary Exits members should take. Once you are a member staff will give you a tour and point out exits and Exit Routes.



Hazards- Each Trades Room at Launch Pad has its own set of potential hazards. Before a program begins the facilitator will identify hazards and educate participants on how to protect themselves. It is the members’ responsibility to pay attention to these instructions.

First Aid- If you or any other injured person require First Aid, speak to Staff immediately. A First Aid box is kept at the front reception desk as well as one in each of the Trade Rooms. Ask Staff for assistance if you or another member needs First Aid.

Trades Rooms- Trades rooms (Kitchen, Welding Shop, and Wood Shop) will only be used when there is an instructor in them. Youth are not permitted to use this space without an instructor unless approved by Launch Pad staff. Our youth’s safety is important to us and we need to ensure they are kept safe at all times.